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EXPLORE YOUR


**STAFFORD HOUSE
INTERNATIONAL**



MISSION STATEMENT

Stafford House International is a group of English language schools that offer courses for general, academic and professional purposes. Our mission is to educate, inspire, and help our students enjoy our cities, empowering them with confidence, to realize their personal potential.

The following overall institutional goals are in line with our mission and serve as our guiding principles when setting long-term plans. Stafford House aims to:

- *Provide high-quality English language programs that help students successfully achieve their goals.*
- *Continually review programs, technologies, and services, to determine the basis for sustainable competitive advantage and successful student outcomes.*
- *Ensure appropriately standardized and consistently high quality in programs, services, facilities, and operations across all our centers, so that students can experience the same quality of program in all centers.*
- *Hire, train and develop professional, enthusiastic and skilled personnel who are motivated to provide an outstanding student experience.*
- *Ensure the financial stability and compliance of the program, so that we may continue to serve as many students as possible.*
- *Maintain and grow our comprehensive student services offerings, so that we may support our students' needs during their stay, and provide meaningful opportunities for students to explore and enjoy our cities*

These institutional goals are directly reflective of the main tenets of our student-focused mission: to educate, inspire, and help our students explore and enjoy our cities, empowering them with confidence, to realize their personal potential.

BPPE SCHOOL DISCLOSURES

Stafford House International is a private institution approved to operate by the California Bureau for Private Postsecondary Education. Approval to operate means the institution is compliant with the minimum standards contained in the California Private Postsecondary Education Act of 2009 (as amended) and Division 7.5 of Title 5 of the California Code of Regulations. Any questions a student may have regarding this catalogue that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA, 95833 or P.O. Box 980818, West Sacramento, CA 95798-0818, www.bppe.ca.gov, (888)370-7589 or by fax (916) 263-1897. A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888)370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet website (www.bppe.ca.gov). As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement. Stafford House International programs are not designed to lead to positions in a particular profession, occupation, vocation, trade or career field requiring licensure or prepare students to pass any license examinations. Therefore, Stafford House International does not have any statistics relating to completion rates, placement rates, license examination passage rates, and salaries or wages. Stafford House International does not offer placement services. Stafford House International does not offer distance education. Stafford House International does not have a pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, and has not had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec 1101 et seq.)

FINANCIAL AID AND STUDENT LOANS

Stafford House International does not participate in federal or state financial aid programs. Stafford House International students do not qualify for financial aid from the U.S. federal government. If a student obtains a loan to pay for their Stafford House International educational program, the student will have to repay the full amount of the loan plus interest, less the amount of any refund. If the student receives federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal financial aid funds.

POLICY REGARDING THE ACCEPTANCE AND GRANTING OF CREDITS

Stafford House International has not entered into an articulation or credit transfer agreement with any other college or university and does not accept credits from other academic institutions nor does Stafford House International transfer credit units to other academic institutions. Stafford House International does not grant credit for prior experiential learning.

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits you earn at Stafford House International is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the Stafford House International Certificate of Completion you earn in English is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Stafford House International to determine if your certificate will transfer.

STUDENT TUITION RECOVERY FUND

You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies: 1. You are not a California resident, or are not enrolled in a residency program, or 2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party.

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, (916) 431-6959 or (888) 370-7589.

To be eligible for STRF, you must be a California resident or are enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of noncollection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

FACULTY AND QUALIFICATIONS

All Stafford House International instructors have earned, at a minimum, their Bachelor's Degree, MATESOL or CELTA/TEFL/TESL qualification and have significant professional ESL classroom teaching experience. For a complete list of our faculty, please visit <http://www.staffordhouse.com/accreditations-affiliations.htm>.

VISA SERVICES

All students who wish to study on Intensive or Super schedule must secure an F-1 Student Visa at their local U.S. Consulate before traveling to the U.S. Stafford House International is authorized to issue a Certificate of Eligibility (Form I-20) to qualifying students for full-time study. Students use the I-20 form to apply for an F-1 Student visa. Stafford House International does not charge fees for providing the I-20 form. Participants are responsible for paying any third party fees associated with obtaining a visa. Stafford House International has no responsibility for any participant's entry, exit, or status while traveling to, from, or within the US, and that all travel documents are the responsibility of the participant.

ADMISSION REQUIREMENTS

Stafford House International accepts students 16 years and older. All students must submit a completed Stafford House International Application. Minors under 18 years old must also submit a signed Minor Agreement Form. At Orientation, all students must sign an Enrollment Agreement specifying the final confirmed enrollment details, pricing, and agreement to Stafford House International Terms and Conditions. The following programs and activities have English Language and special admissions requirements. If you do not meet these requirements before your scheduled program start date, you will not be able to begin the program.

Programs:

- ✓ Business English: Stafford House International level 4
- ✓ TOEFL: Stafford House International level 5
- ✓ Cambridge FCE: Stafford House International level 5
- ✓ Cambridge CAE: Stafford House International level 5
- ✓ Professional Certificates: Stafford House International level 5, 18+ years of age

Activity:

- ✓ Career Preparation Activity: Stafford House International Level 5, 18+ years of age, F-1 student

CANCELLATION POLICY

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House International will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. Notice of cancellation or withdrawal must be made in writing using the Stafford House International Cancellation Request Form. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

DISMISSAL POLICY

Stafford House International reserves the right to dismiss any student for any reason at the discretion of the Center Director, whose decision is final. Stafford House International will immediately terminate or shorten the I-20 for any student who: 1) is dismissed from the program, or 2) does not report to the school within a week of program start date, or 3) withdraws during a period of attendance without pre-authorization from Stafford House International, 4) does not return from a scheduled leave of absence or vacation, or 5) violates the Student Code of Conduct. Stafford House International reserves the right to immediately dismiss a student from the Career Preparation Activity based on poor class attendance and performance, and will not refund any fees due for the full duration of the Career Preparation Activity. Students who are dismissed from their Career Preparation Activity by the host company or by Stafford House International will not receive a refund. Students will not receive a Stafford House International Certificate if they are dismissed.

ATTENDANCE POLICY

Stafford House International requires a minimum of 80% attendance to be in good status. Attendance below 80% may result in termination from Stafford House International, and termination of your visa status, if relevant. If students come to class late or leave early, they will be considered "Absent". Students will be given 2 warnings before being dismissed from the school for attendance reasons. Failure to maintain status as a full-time student on an F-1 Visa will result in notification to the U.S. Citizenship and Immigration Services (USCIS). You must have 80% attendance or higher to:

- ✓ Maintain your I-20 and F-1 Student Visa Status
- ✓ Transfer to another school in Active status
- ✓ Request a vacation
- ✓ Take a mid-term level up test
- ✓ Receive a graduation certificate

LEAVE OF ABSENCE

Students may request time-off from school for family or medical emergencies. To request a Leave of Absence, students must complete a Leave of Absence form and have it approved by the Administrative Coordinator. There are no tuition charges for those taking a Leave of Absence. In general, only one Leave of Absence will be approved by Stafford House International in one year, for a maximum of eight weeks.

STUDENT GRIEVANCE PROCEDURE

If you are unable to resolve a personal or academic concern by discussing it with your teacher, you should follow the formal grievance procedure as follows:

1. Talk to the Center Director. The Center Director will try to help you resolve any problems.
2. If you still feel that your grievance has not satisfactorily been resolved, submit it in writing to the Managing Director at Stafford House International Headquarters at 417 Montgomery Street, 3rd Floor, San Francisco, CA 94104. The Managing Director will respond in writing within three working days. However, if he/she is absent on extended travel of three days or more, the time allowed for a response will be extended. The Managing Director's decision is final. However, if you are not satisfied with our final decision you may choose to contact ACCET, the school accrediting board at www.accet.org. If you have any questions regarding how to do this, please speak to the Center Director.

FACILITIES

Stafford House International San Francisco has 20 classrooms, each with an interactive whiteboard, 2 private self-study rooms, a multi-purpose Global Learning Center and a computer lab with 16 computers. Stafford House International San Diego has 16 classrooms, each with an interactive television, a multi-purpose Global Learning Center, game room and roof patio, and 15 computers in the computer lab. All Stafford House International centers have a student kitchen with refrigerators and microwaves as well as a student lounge. Stafford House International schools do not have a formal library or learning resource center, however, students are provided with all curricular resources via their classroom textbooks and online portal. If students wish to have access to paper-based resources, there are public libraries throughout the city. Students are informed of library locations during orientation.

STUDENT SERVICES

Our Student Services include:

- ✓ Admissions and Visa support
- ✓ Airport transfers
- ✓ Graduation ceremony & certificates
- ✓ First day orientation
- ✓ Student activities every day
- ✓ Academic & career counseling
- ✓ Insurance

ACCOMODATIONS INFORMATION

Stafford House International does not own or operate any Residence Club facilities. Stafford House International does provide placement service with homestay and independent Residence Clubs. Homestay and Residence Club accommodations are located 10-60 minutes away by public transportation from the center and range roughly from \$35 per night to \$150 per night.

STUDENT RECORDS

Digital student files are kept permanently. Students can ask to get a copy of their documents by contacting a member of the Center administrative team or send an email to admissions@staffordhouse.com. Transcripts are kept indefinitely.

STAFFORD HOUSE INTERNATIONAL PROGRAMS AND SCHEDULES

Stafford House International offers these core programs:

- ✓ General English
- ✓ Business English
- ✓ Professional Certificate
- ✓ TOEFL Test Preparation
- ✓ Cambridge Test Preparation

All students must always be enrolled in a core class. For students who want a more intense program, Stafford House International also offers electives and additional private lessons as a compliment to a core program:

- ✓ Electives
- ✓ Private Lessons

Students choose one of two schedules: a Standard schedule or Intensive schedule. Students studying in the Intensive and Super schedule will select elective classes to study in addition to their core program. The core program may be scheduled in either a morning “bank” or an afternoon “bank,” and electives are then added as needed.

Schedule	Lessons/Week	Classes Included
Standard	20 Lessons/week	· One Core Program (Monday-Thursday)
Intensive	25 Lessons/week	· One Core Program (Monday-Thursday) · One Elective Class (Monday-Thursday afternoon OR Friday)

General English

The overall educational objective of the General English program is to improve English communication abilities using the Common European Framework as the system for evaluating students’ proficiency levels. The curriculum is divided into ten sequential proficiency levels, from Level 1 to Level 7. Level 1 is our foundation level and is a true beginner. Each proficiency level consists of twelve weeks of material. The General English program is available to students with an Stafford House International English level 1-7. In order for a student to advance to the next level, students must score at least 80% or higher on the Stafford House International Level Exam.

Business English

The Business English program has the overall educational objective of introducing students to International Business English language. Students will be equipped with the linguistic tools and the level of confidence necessary to communicate in English in an international or cross-cultural professional environment. The course is divided into three proficiency levels. Each proficiency level is divided into 8 business topics. The 24 business topics covered in this program across the three proficiency levels allow students to continue strengthening their general English skills within a professional context. The Business English program is available to students with an Stafford House International English level 4-7. In order for a student to advance to the next level, students must score at least 80% or higher on the Stafford House International Level Exam.

Professional Certificate

The overall educational objective of this course is for students, through an introduction to North American business practices, to apply their English, develop skills and language relevant to their career path, and build a professional portfolio of accomplishments. Students will learn business concepts and apply their English skills to team projects, business case studies, and presentations. The Professional Certificate is available to students with an Stafford House International English level 5-7.

TOEFL Test Preparation

The overall education objective for students enrolling in the TOEFL Test Preparation program is to improve their score on the TOEFL tests. Most students in this program are trying to reach a particular score so that they may be accepted into the college or university of their choice. The TOEFL Test Preparation Program is available to students with an Stafford House International English level 5-7.

Cambridge Test Preparation

The overall educational objective of the Cambridge Test Preparation program is to help students gain the required skills to achieve a passing mark in the Cambridge Exam. This program also prepares students to work comfortably in social, work, and academic settings and increase students' knowledge of British and American culture as well as relevant global topics. The Cambridge test Preparation Program is available to students with an Stafford House International English level 5-7.

Modules

The overall educational objective of the modules is to give students an opportunity to personalize their English language learning by focusing on certain skill areas in which they need further practice. Our students can stay in the same module class for up to 24 weeks, although we encourage students to change or move up levels after 12 weeks in the same module. Modules are available to students with an Stafford House International English level 1-7.

One-to-One Lessons

The objective of the One-to-One Lesson is to allow students an easy way to schedule private lessons with an Stafford House International teacher of their choice, so that they can completely customize their learning plan and meet their individual learning goals. One-to-One lessons are available to students with an English level 1-7.

JOB PLACEMENT RATES

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

COMPLETION POLICY

Stafford House believes in providing students with different ways to test students on their academic progress. Teachers will ensure progress is tracked via weekly tests, level tests, and monthly assessments. At the end of each academic session, students are given an end-of-level test. If students achieve passing grade (80%), they can move to the next proficiency level. At the end of their program, students who successfully completed the full term of their enrollment with an adequate attendance record (minimum 80%) and minimum 80% GPA will receive a Certificate of Assessment.

Tuition Fees

All prices and lessons shown are per week. Minimum age 16 unless otherwise stated. Start dates every Monday*. Classes may take place in the morning or afternoon. "Essential" (or the 20 lesson option) is only available for students on B1/B2 visa or visa waiver for a maximum of 12 weeks.

COURSE	DURATION	ESSENTIAL (20 LESSONS)	STANDARD (25 LESSONS)	INTENSIVE (30 LESSONS)
General English Minimum Level: Beginner Business English Age: 18+ Minimum Level: Upper Intermediate TOEFL Minimum Level: Upper Intermediate Cambridge Exam (FCE/CAE)** Minimum Level: Upper Intermediate	1–11 weeks	\$380	\$420	\$450
	12–23 weeks	\$360	\$390	\$420
	24–35 weeks	\$320	-	-
	36+ weeks	\$305	-	-
	Academic Semesters (24 to 35)	-	\$350	\$380
	Academic Year (36+)	-	\$340	\$370
University Preparation Minimum Level: Intermediate	1–11 weeks	-	\$420	\$450
	12–23 weeks	-	\$390	\$420
	Academic Semesters (24 to 35)	-	\$350	\$380
	Academic Year (36+)	-	\$340	\$370
ACADEMIC SEMESTER / YEAR FIXED PRICES		24 WEEKS	36 WEEKS	48 WEEKS
25 lessons		\$8,400	\$12,240	\$16,320
30 lessons		\$9,120	\$13,320	\$17,760
One to One: Tailor Made, 45 minute lessons	Lesson fee	\$90 per lesson		
PROFESSIONAL CERTIFICATES (18+) Minimum Level: Upper Intermediate		ESSENTIAL (20 LESSONS)	STANDARD (25 LESSONS)	INTENSIVE (30 LESSONS)
Marketing (Starts: 2 Mar, 25 May, 17 Aug, 9 Nov)	4 weeks	\$1,950	\$2,150	\$2,300
Business Management (Starts: 3 Feb, 27 Apr, 20 Jul, 12 Oct)	4 weeks	\$1,950	\$2,150	\$2,300
Project Management (Starts: 6 Jan, 30 Mar, 22 Jun, 14 Sep, 7 Dec)	4 weeks	\$1,950	\$2,150	\$2,300
UNLIMITED PACKAGE (18+) Minimum Level: Beginners. Includes registration fee.		DURATION	PRICE	ADDITIONAL WEEKLY FEE
<ul style="list-style-type: none"> Any city, Any course, Any schedule Includes Professional Certificates and Career Preparation Activity. 	12 weeks	\$5,400	\$450	
	24 weeks	\$10,080	\$420	
Career Preparation Activity (Age 18+)** Start dates: 6 Jan, 2 Mar, 27 Apr, 22 Jun, 17 Aug, 12 Oct. Minimum Level: Upper Intermediate	36 weeks	\$13,680	\$380	
	48 weeks	\$17,760	\$370	

** Minimum requirements apply

Accommodation Fees

All accommodation is Sunday arrival, Saturday departure and subject to availability. Additional accommodation options available upon request. Some dietary requirements may have a small surcharge for catered accommodation. All prices are subject to availability.

TYPE	DESCRIPTION	AGE	MEALS	1-4 WEEKS (Price per week)	5+ WEEKS (Price per week)	SUMMER SUPPLEMENT (7 June - 29 August)
Vantaggio State (En Suite)***	Private Room, Private bath	18+	SC	\$365	\$300	\$30 per week
	Shared room, Private bath	18+	SC	\$260	\$240	
Vantaggio Gaslamp (En Suite)***	Private Room, Private bath	18+	SC	\$505	\$420	\$30 per week
	Shared room, Private bath	18+	SC	\$270	\$240	
TYPE	DESCRIPTION	AGE	MEALS	PRICE PER WEEK	SUMMER SUPPLEMENT (7 June - 29 August)	MINOR FEES (Applicable to anyone under 18 years of age)
Homestay	Private Room	16+	HB	\$330	\$30 per week	\$30 per week

*** Tax and cleaning fees included. A \$500 security deposit will be required by the residence upon arrival. Residence prices listed apply to Stafford House-managed rooms only, which may have limited availability. If our rooms are full, we will endeavour to offer alternative options in the same or similar residence, which may be at a higher price. All prices are subject to availability.

Other Charges

Registration Fee	\$150	Insurance	\$25/week	San Diego International	\$140
Book Deposit (Collected on Arrival)	\$50	Accommodation Booking Fees	\$100	Other	Upon request
Courier	\$80	Cambridge Exam Fee	\$400		
Bank Charges	\$25	University Placement Service Free for students studying 12+ weeks	\$200 (1st Application) \$75 (Additional Applications)		

Transfers (one way)

This catalog is effective from January 1, 2020 through December 31, 2020.
For more information, please visit www.staffordhouse.com

TUITION AND FEES

SAN FRANCISCO

COURSE	DURATION	ESSENTIAL (20 LESSONS)	STANDARD (25 LESSONS)	INTENSIVE (30 LESSONS)
General English Minimum Level: Beginner Business English Age: 18+ Minimum Level: Upper Intermediate TOEFL Minimum Level: Upper Intermediate	1–11 weeks	\$380	\$420	\$450
	12–23 weeks	\$360	\$390	\$420
	24–35 weeks	\$320	-	-
	36+ weeks	\$305	-	-
	Academic Semesters (24 to 35)	-	\$350	\$380
	Academic Year (36+)	-	\$340	\$370
University Preparation Minimum Level: Intermediate	1–11 weeks	-	\$420	\$450
	12–23 weeks	-	\$390	\$420
	Academic Semesters (24 to 35)	-	\$350	\$380
	Academic Year (36+)	-	\$340	\$370
ACADEMIC SEMESTER / YEAR FIXED PRICES		24 WEEKS	36 WEEKS	48 WEEKS
25 lessons		\$8,400	\$12,240	\$16,320
30 lessons		\$9,120	\$13,320	\$17,760
One to One: Tailor Made, 45 minute lessons	Lesson fee	\$90 per lesson		
PROFESSIONAL CERTIFICATES (18+) Minimum Level: Upper Intermediate		ESSENTIAL (08 LESSONS)	STANDARD (25 LESSONS)	INTENSIVE (08 LESSONS)
Marketing (Starts: 6 Jan, 30 Mar, 22 Jun, 14 Sep, 7 Dec)	4 weeks	\$1,950	\$2,150	\$2,300
Business Management (Starts: 2 Mar, 25 May, 17 Aug, 9 Nov)	4 weeks	\$1,950	\$2,150	\$2,300
Project Management (Starts: 3 Feb, 27 Apr, 20 Jul, 12 Oct)	4 weeks	\$1,950	\$2,150	\$2,300
UNLIMITED PACKAGE (18+) Minimum Level: Beginners. Includes registration fee.		DURATION	PRICE	ADDITIONAL WEEKLY FEE
<ul style="list-style-type: none"> Any city, Any course, Any schedule Includes Professional Certificates and Career Preparation Activity. Career Preparation Activity (Age 18+)** Start dates: 6 Jan, 2 Mar, 27 Apr, 22 Jun, 17 Aug, 12 Oct. Minimum Level: Upper Intermediate	12 weeks	\$5,400	\$450	
	24 weeks	\$10,080	\$420	
	36 weeks	\$13,680	\$380	
	48 weeks	\$17,760	\$370	

** Minimum requirements apply

This catalog is effective from January 1, 2020 through December 31, 2020.
 For more information, please visit www.staffordhouse.com

Accommodation Fees

All accommodation is Sunday arrival, Saturday departure and subject to availability. Additional accommodation options available upon request. Some dietary requirements may have a small surcharge for catered accommodation. All prices are subject to availability.

TYPE	DESCRIPTION	AGE	MEALS	1-4 WEEKS (Price per week)	5+ WEEKS (Price per week)	SUMMER SUPPLEMENT (7 June - 29 August)
Vantaggio Garland (En Suite)***	Private Room, Private bath	18+	SC	\$530 <small>(available summer only)</small>	\$430	\$30 per week
	Shared room, Private bath	18+	SC	\$295	\$260	
Columbus Residence****	Private Room, hall bath	18+	SC	\$565 <small>(available summer only)</small>	\$415	\$30 per week
	Shared room, hall bath	18+	SC	\$400 <small>(available summer only)</small>	\$295	
TYPE	DESCRIPTION	AGE	MEALS	PRICE PER WEEK	SUMMER SUPPLEMENT (7 June - 29 August)	MINOR FEES (Applicable to anyone under 18 years of age)
Homestay	Private Room	16+	HB	\$330	\$30 per week	\$30 per week

***All prices subject to availability. Vantaggio prices listed apply to Stafford House-managed rooms only. If our rooms are full, we will endeavour to offer alternative options, which may be at a higher price.

****Tax included. Cleaning fee included for Vantaggios. A security deposit \$425 (private room) or \$275 (shared room) must be paid upon check in to Vantaggio properties; a security deposit of \$425 (private room) or \$250 (shared room), plus one time \$25 cleaning fee, must be paid upon check in to Columbus. Payment can be made by credit card.

Other Charges

Transfers (one way)

Registration Fee	\$150	Insurance	\$25/week	San Francisco International	\$140
Book Deposit (Collected on Arrival)	\$50	Accommodation Booking Fees	\$100	Other	Upon request
Courier	\$80	University Placement Service <small>Free for students studying 12+ weeks</small>	\$200 (1st Application)		
Bank Charges	\$25				

Stafford House International is a school dedicated to ESL classes. All classes are taught in English only and all program charges outlined above are for ESL classes. Stafford House International does not provide official translators, but makes best efforts to support students who have a low English level.

The following locations are where Stafford House International English classes are held.

Stafford House Boston
(Formerly known as Boston Academy of English)
38 Chauncy St. 8th FL
Boston, MA 02111
PH: 617 338-6243
Fax: 617 695 9349

Stafford House Chicago
(Formerly known as Intrax)
332 S Michigan Ave 5th FL
Chicago, IL. 60604
PH: 312 236 3208
Fax: 312 236 3246

Stafford House San Diego
(Formerly known as Intrax)
1111 6th Avenue, 6th FL
San Diego, CA. 92101
PH: 619 702 6300
Fax: 619 839 3635

Stafford House San Francisco
(Formerly known as Intrax)
417 Montgomery St. 3rd FL
San Francisco, CA. 94104
PH: 415 835 9766
Fax: 415 873 1380

USA ACCREDITATION:

Stafford House International's U.S. centers have been accredited by [ACCET](#), the Accrediting Council for Continuing Education and Training, since 1996. ACCET is officially recognized by the U.S. Department of Education as a "reliable authority" as to the quality of education and training provided by the over 200 institutions which they accredit. In maintaining accreditation, Stafford House International is focused on high educational quality and continuous assessment and improvement of our programs and services.