

SAMPLE TIMETABLE

SENIOR TEACHER

(ST)



SUNDAY

MORNING

AFTERNOON

EVENING

DAY OFF

MONDAY

MORNING

AFTERNOON

EVENING

TEACHERS' BRIEFING
TESTING OF NEW STUDENTS

HELP WITH PLACEMENT OF STUDENTS
HELP ORGANISE CLASSROOMS FOR NEXT
DAY

SUPPORT IN LESSON PLANNING

TUESDAY

MORNING

AFTERNOON

EVENING

TEACHERS' BRIEFING
TEACH

SUPPORT FOR INEXPERIENCED TEACHERS
HELP PLAN TEACHERS' SEMINAR

EVENING ACTIVITY

WEDNESDAY

MORNING

AFTERNOON

EVENING

TEACHERS' BRIEFING
TEACH

LUNCH DUTY
HALF DAY EXCURSION

DINNER DUTY
FULL STAFF MEETING

THURSDAY

MORNING

AFTERNOON

EVENING

TEACHERS' BRIEFING
TEACH

TEACHERS' WORKSHOP
HELP DOS TO PREPARE END OF COURSE
CERTIFICATES AND ADMIN TASKS

FREE EVENING

FRIDAY

MORNING

AFTERNOON

EVENING

TEACHERS' BRIEFING
TEACH

FREE AFTERNOON

EVENING ACTIVITY

SATURDAY

MORNING

AFTERNOON

EVENING

FULL DAY EXCURSION TO BRIGHTON

EVENING OFF

* Student supervision includes free-time, breakfast, lunch and dinner duties. These are often 30 mins but can take more or less time depending on group sizes.

** Lights out duty is generally 10.30 PM to 11.30 PM. Duties may vary according to the needs of the centre, but the hours worked would never be more than 48 hours per week.

*** Night duty is only performed by Student Welfare Officers and Managers.