

SUMMER 2020

SENIOR TEACHER SAMPLE TIMETABLE

Usually teaches 15 hours a week, plus a full day excursion at the weekend. Duties may vary according to the needs of the centre.

CLASSIC COURSE	MORNING	AFTERNOON	EVENING
SUNDAY	DAY OFF		
MONDAY	TEACHERS' BRIEFING TESTING OF NEW STUDENTS	HELP WITH PLACEMENT OF STUDENTS HELP ORGANISING CLASSROOMS FOR NEXT DAY	SUPPORT IN LESSON PLANNING
TUESDAY	TEACHERS' BRIEFING TEACH	SUPPORT FOR INEXPERIENCED TEACHERS HELP PLAN TEACHERS' SEMINAR	EVENING ACTIVITY LIGHTS OUT DUTY
WEDNESDAY	TEACHERS' BRIEFING TEACH	LUNCH DUTY HALF DAY EXCURSION	DINNER DUTY FULL STAFF MEETING
THURSDAY	TEACHERS' BRIEFING TEACH	TEACHERS' WORKSHOP HELP DOS TO PREPARE END OF COURSE CERTIFICATES AND OTHER GENERAL ADMIN TASKS	FREE EVENING
FRIDAY	TEACHERS' BRIEFING TEACH	FREE AFTERNOON	EVENING ACTIVITY LIGHTS OUT DUTY
SATURDAY	FULL DAY EXCURSION		FREE EVENING