# **MEET OUR SUMMER TEAM**

# **HEAD OFFICE**

Supports centres throughout the summer. At Head Office, you'll find: Talent/Recruitment, Operations, Reservations, Student Experience/Academics/Programmes/Student Services as well as our summer centre advisors.

# **CENTRE DIRECTOR**

Works closely with Head Office and leads the centre's operations. Supports staff, manages budgets/health and safety, and oversees summer school life.

#### **WELFARE MANAGERS**

Welfare & Accommodation, Accommodation & Venue, and Welfare & Officer Managers oversee student welfare, supervise the team, and coordinate accommodation.

#### SNR STUDENT WEI FARE/TRANSFER OFFICER

Supports managers/welfare team across student care, accommodation, and welcoming new arrivals (at airports).

## STUDENT WELFARE/TRANSFER OFFICER

Responsible for pastoral care, accommodation duties and providing a warm welcome to students.

## STUDENT WELFARE OFFICER/ACTIVITY LEADER

At select centres, this hybrid role covers welfare support as well as bringing our activities and excursions to life.

### **ACTIVITIES/EXCURSIONS MANAGER**

Oversees the activities/excursion programme, manages all activity leaders and teachers when involved in activities/excursions.

#### ASSISTANT FXCURSIONS/ACTIVITIES MANAGER

Assists the AM/EM with managing the activities team and activities/excursions programme.

#### **SNR ACTIVITY LEADER**

Supports the activities manager, trains new activity leaders alongside their own activity/excursion duties.

# **ACTIVITY LEADER**

Responsible for planning/running our activities and excursions, bringing the energy and fun that students expect!

#### **DIRECTOR OF STUDIES**

Manages the academic programme at the centre and oversees the teaching team.

# **ASSISTANT DIRECTOR OF STUDIES**

Supports the Director of Studies in managing the programme and teaching team (e.g rotas, training).

#### **SNR EFL TEACHER**

Provides valuable support to new teachers to help them excel in their role, alongside their own teaching duties.

### **EFL TEACHER**

Teaches our range of courses and may also assist with excursion and supervision duties.



# THE WIDER GROUP

Stafford House International and Stafford House Study Holidays form part of CATS Global Schools















CAMBRIDGE SCHOOL OF VISUAL OF PERFORMING ARTS















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