# THE SUMMER TEAM EXPLAINED

Find out more about out summer team setup and who you can expect to be working alongside...

### **HEAD OFFICE DEPARTMENTS**

STUDENT EXPERIENCE, TALENT, RESERVATIONS, OPERATIONS, PROGRAMMES, ACADEMIC & TRAINING, STUDENT SERVICES. SUMMER CENTRE ADVISORS

## **CENTRE DIRECTOR**

Liaises with Head Office and is responsible for the overall running of the centre (Supervising staff, Centre budget, H&S etc.)

#### **WELFARE AND ACCOMMODATION MANAGER\***

Manages all welfare duties, liaises with group leaders and oversees accommodation planning.

#### SENIOR STUDENT WELFARE OFFICER\*

Assists the WAM, supports student welfare officers in duties alongside a range of administrative/centre duties.

# STUDENT WELFARE OFFICER / STUDENT WELFARE OFFICER (TRANSFERS)

Provides a warm welcome to students on arrival, supporting and supervising them throughout their stay.

#### **ACTIVITIES/EXCURSIONS MANAGER**

Manages the activity/excursion programme, manages all activity leaders and teachers when involved in activities/excursions.

#### **SENIOR ACTIVITY LEADER**

Supports the activities manager, trains new activity leaders alongside their own activity/excursion duties.

#### **ACTIVITY LEADER**

Responsible for running our excellent range of activities and excursions, bringing the energy and fun that students expect!

#### **DIRECTOR OF STUDIES**

Manages the academic programme at the centre, line manages all teachers.

#### **ASSISTANT DIRECTOR OF STUDIES\***

Supports the Director of Studies in managing the teaching team (e.g rotas, training).

#### **SENIOR TEACHER**

Provide valuable support to new teachers to help them excel in their role, alongside their own teaching duties.

#### **TEACHER**

Teaches our range of courses and may also assist with excursion and supervision duties.



STUDENTS AND THEIR GROUP LEADERS

\*Only at specific centres