

Teacher 15



Sample Timetable

STAFFORD HOUSE Summer	Morning	Afternoon	Evening
Sunday	<i>Day off</i>		
Monday	<i>Teacher briefing</i> <i>Teaching</i>	<i>Sports</i>	<i>Free evening</i>
Tuesday	<i>Teacher briefing</i> <i>Teaching</i>	<i>Half day excursion to Oxford</i>	<i>Lights out duty**</i>
Wednesday	<i>Free morning</i>	<i>Teacher briefing</i> <i>Teaching</i> <i>Seminar and meetings for the teachers</i>	<i>Talent show</i>
Thursday	<i>Teacher briefing</i> <i>Teaching</i>	<i>Free afternoon and evening</i>	
Friday	<i>Teacher briefing</i> <i>Teaching</i>	<i>Weekly staff meeting</i>	<i>Dinner Duty*</i> <i>Beach disco</i>
Saturday	<i>Full day excursion or on site activities</i>		

*Student supervision includes breakfast, lunch and dinner duties. These are often 30 mins but can take more or less time depending on group sizes. **Lights out duty is generally 10pm-1am. All duties may vary according to the needs of the centre, but the hours worked would never be more than 42 hours per week. You may teach either in the mornings or the afternoons, depending on the needs of the centre. Lesson planning is at the teacher's own discretion. However, two hours of your weekly 42 hours total are teacher admin. This covers time for any meetings, teacher training seminars and paperwork responsibilities. There are 2 hours of admin that do not show on the timetable but are included in the maximum of 42 hours per week. Your day off may also depend. You will be guaranteed and entitled to a day off, in most cases Sunday, although you may be asked to be flexible some weekends to cover excursion staffing needs.