Application Form

Summer Courses at Bosworth Independent School, CATS Cambridge, CATS Boston, Guildhouse School London, The Worthgate School, CSVPA & Stafford House Study Holidays

Web: studyholidays.com | **Email:** reservations@staffordhouse.com | **Phone:** +44 (0) 1227 787 730

Please complete this form in **CAPITAL LETTERS** in black ink.

Student Details

Family Name		Home Address	
First Name			
Student's Preferred Name			
Nationality		Country	Postcode
Date of Birth	D D M M Y Y Y Y	Home telephone number	
Gender	Male ☐ Female ☐	Student's mobile number	
Preferred Gender (if different to sex):	Male ☐ Female ☐ Non-binary ☐ Other/prefer not to say ☐	Student's email address	

Parent/Guardian Details (mandatory)

Mr/Mrs/Ms/Dr/Other	Home Address	
Family Name		
First Name		
Relationship to student		
Nationality	Country	Postcode
Home telephone	Parent/Guardian Email Address (required)* This field must be completed by the parent/guardian or agent submitting the application.	
Mobile number		
Work telephone number (if applicable)		

Educational Representative Details

Have you used an educational representative during your application?	Yes ☐ No ☐
If yes, you MUST complete the details below before we can process your application:	
Name of Representative / Agency	
Name of Counsellor	
Counsellor's email address	

Course(s) Required (If applying for more than one course use the additional spaces provided below)

Course Centre	Course Name	Dates	Accommodation

Accommodation	Homestay (Canterbury only) ☐	Residence ☐	No Accommodation ☐

Do you have any special accommodation requests or requirements? (Please note special requests may not be guaranteed)

Insurance

All students must have appropriate travel and medical insurance in place for the duration of their programme.

Medical & Welfare Information

Is there anything relating to your child's medical conditions, dietary requirements, allergies, medications, wellbeing or any other support needs that we should be aware of at the time of booking and which may require us to make reasonable adjustments or provide additional support?

Flight Details (If available)

ARRIVAL		Arrival Date	
Airline		Flight Number	
Departing Airport		Departure Time	
Arrival Airport		Arrival Time	
Transfer Required?*	Yes ☐ No ☐	Flying as Unaccompanied Minor?	Yes ☐ No ☐
DEPARTURE		Departure Date	
Airline		Flight Number	
Departing Airport		Departure Time	
Arrival Airport		Arrival Time	
Transfer Required?*	Yes ☐ No ☐	Flying as Unaccompanied Minor?	Yes ☐ No ☐

Parent/Guardian or Educational Representative Declaration and Signature

By signing below, I confirm that:

- I, the parent/guardian, or the educational representative acting on their behalf, consent to or confirm that they have obtained the parent/guardian's consent for, Stafford House to collect, use and process the student's personal information provided in this application form for the purposes of administering and managing the student's booking.
- I, the parent/guardian, accept the Terms and Conditions of enrolment. Where this application is signed by an educational representative, I confirm that the Terms and Conditions have been provided to, and accepted by, the parent/guardian.

Parent/Guardian or Educational Representative Name	
Signature	
Date	

You have the right to withdraw your consent at any time by emailing the CATS Global Schools Protection Officer on dpo@catsglobalschools.com

Payment

- For UK centres, we require a non-refundable deposit of £200 at the time of booking. This reserves your place on the course pending final payment.
- For US centres, we require a non-refundable deposit of $250 at the time of booking. This reserves your place on the course pending final payment.
- Payments can be made by bank transfer (Option 1) or by online payment via Flywire (Option 2). The full details for both payment options are provided on this form below. If you wish to pay by credit or debit card, please use the Flywire link provided (Option 2). Please ensure that you select the correct currency when using either payment option.
- We do not accept American Express or Diners cards.
- The balance must be paid at least one month before arrival.
- Please note that all bookings are subject to our Terms and Conditions.
- The student's parent or guardian must complete their details on the previous page. We cannot accept bookings without this information.

PLEASE PAY YOUR DEPOSIT OF £200/$250 USING ONE OF THE FOLLOWING TWO OPTIONS:

OPTION 1: BANK TRANSFER

Account Name & Address	**GBP £ payments**	**US $ Payments**
Stafford House Study Holidays Ltd National Westminster Bank PLC City Centre Branch 11 The Parade Canterbury Kent CT1 2SQ United Kingdom	Bank account number: 46129766 Sort code: 60 04 27 IBAN Number: GB68NWBK60042746129766 Swift/BIC Code: NWBKGB2L	Bank account number: 140/00/93512252 Sort code: 60 04 27 IBAN Number: GB39NWBK60730193512252 Swift/BIC Code: NWBKGB2L

OPTION 2: ONLINE PAYMENT (PLEASE USE THIS OPTION IF YOU WISH TO PAY BY DEBIT / CREDIT CARD)

Method	**GBP £ payments**	**US $ Payments**
Online payment via Flywire:	GBP Summer Centres: www.flywire.com/pay/staffordsummergbp/	www.flywire.com/pay/staffordsummerusd/
	Canterbury bookings only: www.flywire.com/pay/staffordduk/	

Booking Facts

COURSE PRICE INCLUDES:	COURSE PRICE DOES NOT INCLUDE:
• Tuition as stated, course materials and end of course certificate • Accommodation and all meals • Activities and excursions as stated • Use of sports facilities where available (as part of a scheduled programme) • Shared transfers to and from London airports to all UK centres and Boston Logan International Airport to Boston Centre only • Assisted check-in on departure for students aged 15 and under	• Transfers at New York or San Francisco • Optional excursion fees • Medical/travel insurance* *Please take out comprehensive travel insurance before travelling to the UK/USA

How to Book

Please complete this registration form ensuring that every relevant box is ticked and all questions are answered in full. Then email or post it to the address at the end of the form.

You have two payment options:
OPTION 1: You pay the full fees at the time of booking, or
OPTION 2: You pay the deposit to confirm your booking, then pay the balance at least one month before the start of the course.

Flight Arrangements:
Once you have booked your course, please send us details of your flight/travel arrangements, at least one month before you are due to arrive.

Changes
Prices are correct at time of going to print and are subject to change without notice. All courses, course components and specialist supplements operate subject to demand.

Full Terms and Conditions can be found on our website:
www.studyholidays.com/terms. Please read these Terms and Conditions before you book.

TO BOOK YOUR SUMMER SCHOOL PLACE PLEASE COMPLETE THIS FORM, THEN SEND IT TO THE ADDRESS SHOWN BELOW, PREFERABLY BY EMAIL:

Stafford House Study Holidays
19 New Dover Road | Canterbury | Kent CT1 3AS
Phone: +44 (0)1227 787730
Email: reservations@staffordhouse.com
Web: www.studyholidays.com